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| **I - PROJECT IDENTIFICATION SHEET** |

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| Please note that the name of the promoter, collaborators and participating companies, as well as the summary of the project and the amount of the grant are public data and may be used by the MEIE and PRIMA Québec for promotional purposes.  **Upon receipt of the letter of intent, a PRIMA advisor will be assigned to you to assist you in drafting the application and for the validation of the component which could lead to discussions with the company and the sending of documents.** |

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| **Project title:**  **(IN FRENCH)** |  |

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| **Principal Investigator** | Name:  Phone:  Email: | Establishment:  Research Unit: |

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| **Academic partners or public research center** | | | |
| **Contact Details** | | **Establishment** | **Main Activity** |
| 1 | Name:  E-mail:  Phone:  Research Unit: | Nom:  Type : Choisissez un élément. |  |
| 2 | Name:  E-mail:  Phone:  Research Unit: | Nom :  Type : Choisissez un élément. |  |
| 3 | Name:  E-mail:  Phone:  Research Unit: | Nom :  Type : Choisissez un élément. |  |

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| **Business Partners**  Add as many tables as there are partners | | | | |
| **Company 1** | | | | |
| **General Information** | | | | |
| Business Number (NEQ): | | | Company legal name: | |
| Website in French[[1]](#footnote-1): | | | | |
| Is the applicant a subsidiary of a parent company? If yes, specify the legal name of the parent company.  Yes Name:  No | | | | |
| Please describe the type of ownership of the company or organization: | | | | |
| For a Quebec company owned by one or more companies at 50% or more, the total number of employees must be less than 250 to be recognized as an SME.  SME  Large Company | | | | |
| Number of global employees ((including the number of employees of the parent company when majority-owned (>50%)): | Number of employees in Québec[[2]](#footnote-2): | | | Number of R&D employees in Québec: |
| Description of the company and its activities:  Production and/or R&D in Québec:  Yes No | | | | |
| **Main Contact Information** | | | | |
| Name: | | | | Function: |
| Phone: | | Email: | | |

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| **Project Indicator** | | |
| **Thematic focus for PRIMA**  (see instruction guide**)** | New or improved advanced materials  Formulated materials or finished or semi-finished products incorporating advanced materials  Processes, surface treatment, scaling  Additive manufacturing | Printable electronics  Characterization technique and instruments  Simulation  Quantum technologies or materials  Use of artificial intelligence  Critical and Strategic Minerals |
| **Application sectors**  (several possible choices) | Transportation/Infrastructure  Energy  Environment  Textile | Chemistry  Microelectronics/telecommunication  Health  Other (specify): |
| **INITIAL TRL LEVEL**  1  2  3  4  5  6  7  8  9 | **FINAL TRL LEVEL**  1  2  3  4  5  6  7  8  9 | **Duration of the project:**  12 Months  24 Months  36 Months |
| **Preliminary information on R&D budget funding**   * Industrial amount in cash[[3]](#footnote-3): * Industrial amount in-kind: * Additional funding(s) envisaged, amount and name: * Amount requested from PRIMA: | | |

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| **Executive summary in everyday language** (IN FRENCH) |
| * “What it is” in one sentence (clearly indicate what is developed without preambles): * “What it gives” in a sentence or two (expected results, names of companies, impact on them and Québec): |

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| **Non-confidential summary of the project, in everyday language.** (IN FRENCH - 250 words maximum)  In a few simple and popular sentences, describe:   * + - 1. Why is this project necessary (what is the problem)?       2. What does this project want to achieve and what are the expected results?       3. What will be the spinoffs for industrial partners and for Québec? |
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Send us your letter of intent **before noon on October 28, 2024,** by e-mail to: [lydie.chauvire@prima.ca](mailto:laura.salatian@prima.ca)

1. Companies that do business in Québec (Québec companies, companies with a place of business in Québec) will have to have a website in French, if they have a website. Partners outside Québec do not have this obligation. [↑](#footnote-ref-1)
2. For each company, in the Registraire du Québec, the “Number of employees in Quebec” field must be completed; there cannot be the mention “none”. [↑](#footnote-ref-2)
3. If SME with LARGE COMPANY, the SME must provide 20% of the total industrial contribution in cash and have a significant participation. [↑](#footnote-ref-3)